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**OFFICE OF CRIMINAL JUSTICE PLANNING**

OFFICE OF THE DIRECTOR  
1130 K STREET, SUITE 300  
SACRAMENTO, CA 95814

March 31, 1997

TO ALL INTERESTED PARTIES:

Enclosed is the Office of Criminal Justice Planning (OCJP) 1997/98 Program Plan for Competitive Request for Proposals. We have included as much information as possible concerning the programs that will be funded by OCJP during Fiscal Year (FY) 1997/98. Please review the Program Plan carefully and distribute to the appropriate person(s) on your staff responsible for preparing proposals.

This Program Plan has been designed to be placed into a three ring binder with tabs separating major sections. We have incorporated several changes to the Program Plan and Application Kit distributed for FY 1996/97 in an effort to streamline the application process. We appreciate the positive comments and constructive recommendations that we received last year concerning that document. We hope that this document will also meet your needs and facilitate your preparation of applications.

**This Program Plan does not contain instructions or forms to prepare reapplications for continuation funding.** Forms and instructions for submitting reapplications will be distributed separately.

This Program Plan includes at-a-glance information on continuing programs which are not open for the competitive selection of new projects, and also programs which will be releasing requests for proposals under a separate cover. Contact information is included in these at-a-glance documents. In addition, we will be adding new information to the OCJP homepage concerning new funding opportunities as they become available. The OCJP Internet homepage can be accessed at <http://www.ocjp.ca.gov>. We hope this information will assist you in program planning and that by having information about currently funded programs, you will be able work together to address the crime and violence problems in your communities.

We welcome your comments regarding this process. An evaluation form is included. Please take the opportunity to let us know your thoughts.

Sincerely,

Original Signed by

RAY JOHNSON  
Executive Director

Enclosure

## Your Feedback is Important to Us!

Please take a moment to complete the *Evaluation Form* that follows so that OCJP may consider your input as the next edition of the Program Plan is written. This form should be completed after the instructions in the Program Plan have been used to complete your proposal, *but should be sent under separate cover*. If you are not submitting a proposal but would like to offer feedback, you may also complete this evaluation form and return it to OCJP. For your convenience, we've provided this feedback form as a self-mailer. *Please detach, fold, affix stamp and return to OCJP.*

**a. Agency Type:**

- ☐ Community-Based Organization    ☐ Social Services    ☐ School    ☐ Government Agency  
☐ Criminal Justice Agency    ☐ Other: \_\_\_\_\_

**b. Check the box(es) below which most accurately describes your OCJP funding status:**

- First time applicant for funding
- First time user of Program Plan
- Currently receiving OCJP funding
- Have received OCJP funding in the past, but not currently receiving funding
- Have applied previously, but not awarded funds

**c. Are you submitting a proposal for one or more of the programs listed in this edition of the OCJP Program Plan?**

— yes — no

If yes, please identify the program(s): \_\_\_\_\_

Circle the number that **best** describes your opinion with "1" indicating strong **disagreement**, and "5" indicating strong **agreement**:

	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree	
1. The document was well organized.	1	2	3	4	5	n/a
2. Pertinent information within the document was easy to locate.	1	2	3	4	5	n/a
3. The document contained information which helped me become familiar with OCJP programs.	1	2	3	4	5	n/a
4. The distinction between the General and the Programmatic instructions was clear.	1	2	3	4	5	n/a
5. Instructions for preparing and submitting proposals were easy to follow.	1	2	3	4	5	n/a
6. Instructions for completing forms were easy to follow.	1	2	3	4	5	n/a
7. The document provided adequate information about funding opportunities which might be published separately from the Program Plan.	1	2	3	4	5	n/a
8. Six weeks provided adequate time from receipt of the plan to complete my proposal.	1	2	3	4	5	n/a

OCJP is making plans to distribute the Program Plan next year using the same method as this year. Under this uniform distribution plan, all recipients are mailed instructions for all programs. We are interested in whether the current distribution and packaging method meets your needs.

1. Do you use the Internet?      — Yes      — No
2. If yes, would you prefer to access project plan information through the Internet?      — Yes      — No

Comments: \_\_\_\_\_

3. Please tell us what information would have been helpful to you which was not available in this Program Plan.

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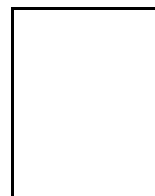
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4. Please share ideas for making this document easier to use.

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